

DUXBURY HISTORICAL COMMISSION

Minutes: October 21, 2015

Present: R. Tag Carpenter, Vice-Chair, David Amory, Mark Barry, Arthur Evans, Chris Tice, and Nicole Walters, constituting a quorum. Robert C. (Terry) Vose, Chair, was absent.

Note: the numbering below is chronological and may not correspond to agenda item numbering

Vice Chairman Carpenter called the meeting to order at 7:03 PM

1. **Open Forum.** There was a wide ranging discussion on various topics including:
 - a. Procedures for agenda postings and other administrative affairs. At the request of the vice-chair, the DHC clerk will be responsible for agenda postings in the future. A meeting with John Madden, Budget Director, will be scheduled on Mr. Vose's return to discuss the DHC's budget and need for clerical help in dealing with administrative matters.
 - b. Damage to the credibility of the DHC caused by meeting delays and reschedulings;
 - c. Possible republication of articles on historic homes found in the *Clipper* archives.
2. **Minutes.** Minutes of the September 30, 2015 meeting were approved as amended.
3. **Demolition Applications.**
 - a. *57 Enterprise St. - Partial demolition/new addition.* Application is incomplete and lacks a cover letter and photos. Walk-around was done October 16, 2015.
 - b. *612 Washington St. - Partial demolition/new addition.* Walk-around done Oct. 2. Moved, seconded and voted unanimously that although this is a regulated building, the extent of work proposed is de minimus and not covered by the demolition delay bylaw.
4. **Construction Date Survey.** Commissioner Barry discussed his research on the dwindling number of older homes in Duxbury vs. the number of demolition applications received by the DHC. This is an ongoing study that will include the number of partial demolitions and delays imposed in a future report.
5. **Demolition Delay Bylaw Revision.** The deadline for submission of articles for the 2016 Town Meeting is by the close of business Tuesday, Dec. 1, 2015, which means proposed revisions to the bylaw need to be completed soon. To meet this deadline a special DHC meeting/workshop was scheduled for Monday, Nov. 2, 2015 from 6:00 to 8:00 PM to discuss the bylaw. Commissioner Amory offered to prepare a draft of revisions for discussion at that meeting.
6. **Public Outreach.** The brochure "Welcome to Your Old New House" was discussed again. It was offered that not only is text of this out of date, but also the idea of a brochure itself

is dated. A website with this information could be a desired alternative. Commissioner Tice offered that the website for Nashville, TN, with which he is familiar, is one good example of what can be done, and will send the address for this to other DHC members for review. Funds in the current budget were allocated for revision of the brochure however.

7. **At Risk Properties.** No discussion

8. **Practices/Duty Assignments.** As noted above in Open Forum, further discussion of assignments is pending a meeting with John Madden, Budget Director and other Town officials and Messrs. Vose and Carpenter.

9. **New Business.** None discussed.

Adjournment. Moved, seconded, and voted unanimously to adjourn the meeting at 9:08 PM

Respectfully submitted,

Arthur B. Evans, Acting Clerk

APPROVED NOV. 4, 2015